## KANSAS 4-H AWARD PORTFOLIO (10-13 KAP)

Name		Project Award Area
Date of Birth	County/District	
Club		Years in Project
Instructions for organi	zing the Kansas 4-H Award Portfol	o (KAP)
legibly hand written or it the member, but it is a	may be typed or computer generated acceptable for someone else to type	r each project or award program. The form may be to increase legibility. The words should be those of the form. See "The Kansas 4-H Award Portfolio efinitions and examples of how to complete this
(New Publication) for mapplication:  Citizenship means have Leadership is teach an activity, even Hours include the atime (travel, sleet	nore expanded definitions, detailed in the line of the	See "The Kansas 4-H Award Portfolio Instructions" nstructions, and examples of how to complete this ving others without being paid for doing it. r information and includes organizing or coordinating materials, and selecting presenters. tion/practice time. They would not include personal C/D - county/district; A/R - area/regional
within Kansas; S International (In Non-4-H Experienc community (club Page: Use one side	S - State (Kansas <u>or</u> one other state); t'l). <b>es:</b> May include, but is not limited os, groups/teams); faith based activitie	N - National (Nat'l) - two <u>or</u> more states; I – to: school (FFA, clubs, groups/teams, activities);
dividers, or table of contaward program. Assemble 1. Personal Page from 2. 4-H Story - Not to exproject knowledge, s 3. Kansas Award Portf 4. Photographs - inclushould be captioned. The KAP now include	tents. Label the front of each cover we ble the information in this order:  4-H Record Book (clear photocopy is exceed 6 pages, double-spaced on order), accomplishments, personal group folio (KAP)  de a maximum of three one-sided pages and show project involvement, leades formatted pages and further instruphotocopies, and cropping, are accompleted.	ne side of paper. Use the story to expand on your
-		air, I have personally prepared this portfolio and ge's final decision.
Date	4-H Member	
Approval of this Portfo		we will respect the judge's final decision.
Date	Parent/Guardian	
Date	4-H Club Leader	

## **SECTION 1: GOALS**

Learning	Leadership	Citizenship	My <b>goals</b> for this project or award program were: (Examples: Learn to knit with two colors of yarn; Learn to operate a lathe; Prepare and present a program on bike safety; Bake sugarless cookies for the senior center once a month.) Indicate whether the goal is project learning, leadership or citizenship with an X in the appropriate column. One goal may involve multiple levels, for example; I want to learn bicycle safety, teach bicycle safety to our club and the after-school day care program might have an X in learning, leadership and citizenship.

## SECTION 2: SUMMARY OF 4-H PROJECT EXPERIENCES

<u>Maximum 1 page – front side only.</u> (This page only – Do NOT add pages)

Provide examples of 4-H experiences where you learned new things (including, but not limited to, judging schools camps, contests, tours) in this project. Include problems or difficulties you have faced and how you overcame them. Where appropriate, indicate level of participation (L, C/D, A/R, S, N, I). Record keeping tools that may be helpful include: Kansas 4-H Permanent Record Section 2 and 3, project records, income expense records, etc.

# SECTION 3: 4-H LEADERSHIP & CITIZENSHIP EXPERIENCES WITHIN THIS PROJECT <u>Do not exceed space provided in form.</u>

Summarize your 4-H meetings/committees/organizations, your level of involvement (were you a member or an officer or chairperson) and the level of participation. Project meetings or project club meetings should only be included if related to this award portfolio. To the extent possible, include the actual numbers, not just an "X". The # Attended should equal the total for all levels of participation (the sum of L, C/D, A/R, S, N, I). See Kansas 4-H Permanent Record Section 1.

Meetings, Committees, Offices	# Held	# Led	# Attended	Local	County/ District	Area/ Regional	State	National/ Int'l

Include leadership, citizenship and presentations given or prepared i.e., talks, demonstrations, webpage development, articles written, slide shows, numbers of hours, number of people reached (audience), money raised, and number of times at each level of participation within the table below. Record keeping tools that may be helpful include: Kansas 4-H Permanent Record Section 2 and 3, project records, income expense records, etc.

**Leadership** is teaching another person or a group skills or information and includes organizing or coordinating an activity, event, or meeting; selecting and preparing materials, and selecting presenters.

Citizenship means helping out in your community and serving others without being paid for it.

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Leadership	Citizenship	What You Did	Local	County/ District	Area/ Regional	State	National/ Int'l	Hours	Audience

SECTION 3: 4-H LEADERSHIP & CITIZENSHIP EXPERIENCES WITHIN THIS PROJECT Cont.

What You Did    County/ District   County/ District	OLUTIO	IN 3. 4-H LEADERSHIP & CHIZENSHIP EXP	LIXILI	ICEO V	7111111	IT THE PROJECT CON.						
	Leadership Citizenship	What You Did	Local	County/ District	Area/ Regional	State	National/ Int'l	Hours	Audience			
	$\Box$											

## **SECTION 4: AWARDS & RECOGNITION IN 4-H**

List the most meaningful awards and recognition you received this year. Place asterisks (\*) beside awards & recognition relating directly to this award portfolio. See the Kansas 4-H Permanent Record Section 4 or other record keeping tools.

* = project related	Awards and Recognitions	Local	County/ District	Area/ Regional	State	National/ Int'l

# SECTION 5: NON-4-H EXPERIENCES RELATED TO THIS PROJECT Do not exceed space provided in form.

Summarize your non-4-H meetings/committees/organizations, your level of involvement (were you a member or an officer or chairperson) and the level of participation. To the extent possible, include actual numbers, not just an "X". The # Attended should equal the sum of L, C/D, A/R, S, N, I. See Kansas 4-H Permanent Record Section 1.

Meetings, Committees, Offices	# Held	# Attended	# Lead	Local	County/ District	Area/ Regional	State	National/ Int'I
meemige, committee, chief								

List your most meaningful non-4-H experiences related to this project. May include, but is not limited to: school (FFA, clubs, groups/teams, activities); community; faith based activities/organizations; breed associations; etc. See Kansas 4-H Permanent Record Section 2 and 3.

**Leadership** is teaching another person or a group skills or information and includes organizing or coordinating an activity, event, or meeting; selecting and preparing materials, and selecting presenters.

Citizenship means helping out in your community and serving others without compensation.

	20113	mp means helping out in your community and serv	ing out	JI S WILLIC	at comp	CHSallo	11.		
Leadership	Citizenship	What You Did	Local	County/ District	Area/ Regional	State	National/ Int'l	Hours	Audience
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	П								
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	П								

List the most meaningful non-4-H awards and recognitions you received this year. (Note: May be non-project related). Place asterisks (\*) beside awards & recognition relating directly to this award portfolio. (See Kansas 4-H Permanent Record Section 4 or other record keeping tools.)

* = project related	Awards and Recognitions	Local	County/ District	Area/ Regional	State	National/ Int'l

#### SECTION 6: PHOTOGRAPHS Page 1

Photographs should include a maximum of three one-sided pages (no more than six pictures per page). Photos should be captioned and show project involvement, leadership and citizenship within this award program. The KAP now includes formatted pages and further instructions; however, digital photos, computer generated photo pages, color photocopies, and cropping, are acceptable. Photos cannot be hinged.

### PHOTOGRAPHS <u>Maximum of six photos</u>. <u>Maximum 1 page – front side only</u>.

Pictures of you doing things, things you made or exhibited.

## SECTION 6: PHOTOGRAPHS Page 2 LEADERSHIP PHOTOGRAPHS

Photos of your project related to leadership activities (teaching another person or a group skills or information including organizing or coordinating an activity, event, or meeting; selecting and preparing materials, and selecting presenters). Be sure to include captions.

## PHOTOGRAPHS <u>Maximum of six photos.</u> <u>Maximum 1 page – front side only.</u>

Pictures of you doing things, things you made or exhibited.

## SECTION 6: PHOTOGRAPHS Page 3 CITIZENSHIP PHOTOGRAPHS

Photos of your project related citizenship activities (means helping out in your community and serving others). Be sure to include captions.

## PHOTOGRAPHS <u>Maximum of six photos</u>. <u>Maximum 1 page – front side only</u>.

Pictures of you doing things, things you made or exhibited.