



POTTAWATOMIE COUNTY 4-H AWARD CHECK SHEET

ROADMAP TO SUCCESS

KANSAS STATE
UNIVERSITY

Extension
Pottawatomie County

DESIGNED BY : Amber Sharpe

Achievement Pins



A member can skip ahead in awards, but is not allowed to fall back and get one they missed.



Cloverbud

☐

Membership

☐

Bronze

☐

Clover

☐

Emerald

☐

Silver

☐

Silver Guard

☐

Leadership

☐

Gold

☐

Gold Guard

☐

Key Award

☐

Achievement Pin Breakdown



Cloverbud

- You must attend a majority (more than one-half) of the remaining regularly scheduled meetings of your club after the point at which you have joined the club.



Membership

- Attend a majority of the 4-H meetings for your club.
- Complete your 4-H Permanent Record and Personal Page.



Bronze (These are also required for All Future Pins)

- Attend a majority of the 4-H meetings for your club.
- Complete your 4-H Permanent Record, Personal Page, and at least 1 Project Report Form.
- Exhibit 1+ projects at a club tour, club exhibit day, county fair
- Attend 1+ club/county/district event



Clover and Emerald

- Bronze Pin Requirements **AND**
- Choose **3+: Clover or 5+ for Emerald** of the following:
 - Serve on a committee in your 4-H club
 - Attend a 1 day camp/workshop at the local/regional/state level.
 - Attend a county/district or 4-H club achievement program.
 - Take part in a club/county/district quiz bowl, judging school, or contest.
 - Take part in the county/district 4-H Day (public speaking showcase) as a contestant.
 - Attend Regional 4-H Day, or a similar event
 - Give a 4-H related public presentation.
 - Attend 4-H Camp at Rock Springs Ranch
 - Participate in a Club community service project.
 - Participate in 4-H Week.
 - Take part in a county/district 4-H event that is not already listed as a requirement.

Achievement Pin Breakdown



Silver

- Bronze Pin Requirements
- Choose 7+ of the following:
 - Serve on a committee
 - Attend a 1 day camp/workshop at the local/regional/state level.
 - Attend a county/district or club achievement program
 - Take part in a club/county/district quiz bowl, judging school, or contest.
 - Take part in the county/district 4-H Day
 - Attend Regional 4-H Day, or a similar event
 - Attend 4-H Camp at Rock Springs Ranch
 - Participate in Club community service project
 - Participate in 4-H Week
 - Take part in a county/district 4-H event not already listed.



Silver Guard

- Bronze Pin Requirements
- Choose 9+ of the following:
 - ANY Optional Events qualifying for the Silver, plus the following
 - Make 1+public presentations to outside (non-4-H) groups
 - Serve as junior leader at county/district 4-H event
 - Serve as an assistant to a project leader.
 - Serve as an officer in your 4-H club
 - Serve as chair of a committee in your 4-H club
 - Serve as a member of the county/district 4-H council
 - Recognition at the county 4-H achievement banquet
 - Take part in a 4-H judging contest, quiz bowl, or skillathon outside of your local Extension Unit
 - Enter a static exhibit at the Kansas State Fair
 - Participate in an in-person state fair 4-H event
 - Participate as a host or delegate in a recognized 4-H exchange trip or
 - Participate in a 4-H fundraiser.

Achievement Pin Breakdown



Leadership

- Bronze Pin Requirements
- Enroll and participate in the Leadership project
- Take part in a 4-H community service project
- Attend one 4-H club or county event that is not already listed
- Choose 11+ of the following:
 - Serve on a committee
 - Provide leadership with a 1-day 4-H camp/workshop
 - Take part in a quiz bowl, judging school, or contest.
 - Take part in the county/district/Regional 4-H Day
 - Make 1+ presentations of 4-H work to outside groups
 - Attend 4-H Camp at Rock Springs Ranch
 - Participate in 4-H Week
 - Serve as junior leader at a county/district 4-H event
 - Serve as an assistant to a project leader
 - Serve as an officer in your 4-H club
 - Serve as chair of a committee
 - Serve as a member of the county 4-H council
 - Receive recognition at the county achievement banquet o
 - 4-H judging/quiz bowl/skillathon team/individual
 - Enter a static project exhibit at the Kansas State Fair.
 - Participate in an in-person state fair 4-H event
 - Participate in a recognized 4-H exchange trip or program
 - Participate in a 4-H fundraiser
 - Serve as a 4-H project leader
 - Participate in a state 4-H event
 - Provide help to a 1st-year member throughout the year
 - Assist in organizing: a special interest group/event
 - Teach/present at a state 4-H event
 - Exhibit in a competitive 4-H class at a state/regional show
 - Serve on a regional, state, or national 4-H committee
 - Submit a 4-H related article/blog
 - Submit Project Report Form to Regional Screening
 - Organize a service project
 - Serve as an officer in a 4-H ambassador
 - Take part in a Kansas 4-H state judging contest
 - Serve as a delegate to 4-H Citizenship Washington Focus
 - Be named a 4-H state project award winner
 - Participate in a national 4-H event
 - Take part in a county/district/state 4-H event that is not already listed

Achievement Pin Breakdown



Gold

- Leadership Pin Requirements
- Choose 15+ of the following:
 - Serve on a committee in your 4-H club or county/district
 - Provide leadership or assist with a single-day 4-H day camp/workshop
 - Take part in a club/county quiz bowl, judging school, or contest
 - Contestant at a county/regional 4-H Day(public speaking showcase)
 - Attend Regional 4-H Day, or a similar event
 - Make one or more public presentations of 4-H work to outside groups
 - Attend 4-H Camp at Rock Springs Ranch
 - Participate in 4-H Week. Describe participation
 - Serve as junior leader at a county/district 4-H event
 - Serve as an assistant to a project leader
 - Serve as an officer in your 4-H club. Office
 - Serve as chair of a committee in your 4-H club or County/District.
 - Serve as a member of the county/district 4-H council
 - Attend and receive recognition at the county achievement banquet
 - Team/Individual member of a judging contest, quiz bowl, or skillathon outside of your local Extension Unit
 - Enter a static project exhibit at the Kansas State Fair
 - Participate in an in-person state fair 4-H event
 - Participate as a host/delegate in a recognized 4-H exchange trip
 - Participate in a 4-H fundraiser
 - Serve as a 4-H project leader
 - Participate in a state 4-H event
 - Provide help to a first year 4-H member
 - Assist in organizing: a special interest group/event
 - Teach/present at a state 4-H event such
 - Exhibit in a competitive 4-H class at a state or regional show
 - Serve on a regional, state, or national 4-H committee, Project Partnership Team, Youth Council, or other group
 - Submit a 4-H related article/blog
 - Submit KPA for Regional Screening
 - Organize a service project at the club/county
 - Serve as an officer in a county/district 4-H organization or as a county/district 4-H ambassador
 - Take part in a Kansas 4-H state judging contest
 - Serve as a delegate to 4-H Citizenship Washington Focus
 - Be named a 4-H state project award winner
 - Participate in a national 4-H event
 - Take part in an event that is not already listed as a requirement

Achievement Pin Breakdown



Gold Guard

- Leadership Pin Requirements
- Be at least 15 years old by January 1st of the current year
- Choose 17+ of the following:
 - Serve on a committee in your 4-H club or county
 - Provide leadership with a 1-day camp/workshop
 - Take part in a quiz bowl, judging school, or contest
 - Attend Regional 4-H Day, or a similar event
 - Make 1+ public presentations of 4-H work to outside groups
 - Attend 4-H Camp at Rock Springs Ranch
 - Participate in 4-H Week
 - Serve as junior leader at a county event
 - Serve as an assistant to a project leader
 - Serve as an officer in your 4-H club
 - Serve as chair of a committee in your 4-H club or County
 - Serve as a member of the county/district 4-H council
 - Attend and receive recognition at the achievement banquet
 - Team/Individual member of a judging contest, quiz bowl, or skillathon outside of your local Extension Unit
 - Enter a static project exhibit at the Kansas State Fair
 - Participate in an in-person state fair 4-H event
 - Participate in a recognized 4-H exchange trip or program
 - Participate in a 4-H fundraiser
 - Serve as a 4-H project leader
 - Participate in a state 4-H event
 - Provide help to a first year 4-H member
 - Assist in organizing: a special interest group/event
 - Teach/present at a state 4-H event
 - Exhibit in a competitive 4-H class at a state/regional event
 - Serve on a regional, state, or national 4-H committee, Project Partnership Team, Youth Council, or other group
 - Submit a 4-H related article/blog
 - Submit KPR to Regional Screening
 - Organize a service project at the club/county or district level
 - Serve as an officer in a county/district 4-H organization
 - Take part in a Kansas 4-H state judging contest
 - Serve as a delegate to 4-H Citizenship Washington Focus
 - Be named a 4-H state project award winner
 - Participate in a national 4-H event
 - Take part in a county/district/state 4-H event that is not already listed as a requirement.

If your actions inspire others to dream more, learn more, do more and become more, you are a leader.”

John Quincy Adams

Achievement Pin Breakdown



Key Award

- Passed 16th birthday by January 1 of the current year
- Completed 4+ years of 4-H work
- Enrolled in 4-H Leadership 4+ years.
- Required 9+ of the following (All requirements under each must be met and activities can not be duplicated for more than 1 requirement)
 - Provided leadership or assistance in the local 4-H club for 3+ of the following approaches. DO NOT include offices
 - As a 4-H teen leader, acted as a mentor for 4+ different 4-H'ers
 - Served as chairperson for 1+ 4-H club event that you assisted with organizing, planning, and conducting
 - Serve as a 4-H project leader.
 - Completed club leadership responsibilities as a 4-H junior leader.
 - Served as an Officer in the local 4-H club/county 2+ years
 - Leadership provided within the 4-H club/county/state committees or events
 - Provided leadership for 3+ events/activities during the past 3 years.
 - Completed project work in 4+ different project areas in different years. This does not include the leadership project.
 - Exhibited 4-H projects 3+ years in a 4-H competition, resulting in a purple or blue ribbon placement
 - Competed in a county public speaking contest in 3+ years
 - Contestant in a judging/quiz bowl contest 3+ years
 - Promoted 4-H using 3+ methods with others through public presentation before non 4-H groups
 - Participated in the past 3 years in 4-H regional/state/national events.
 - Served as an Exchange host or delegate in a recognized 4-H exchange
 - Community Service: Explain how you have used the 4-H life skills you have gained through 4-H to provide leadership either with a group or as an individual to accomplish a community service success. Please share the accomplishments or results. This service need not be within the 4-H program, but should indicate definite volunteer service rendered to others.

The future belongs to those who believe in the beauty of their dreams.

Other Awards



Outstanding Junior

☐


Outstanding Intermediate

☐


Oustanding Senior

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Public Presentation

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I Dare You

☐


Thelma Hubbard

☐


4-H Service Award (Adult)

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Purple Seal (Club)

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Other Awards



Outstanding Junior

☐

Outstanding Intermediate

☐

Oustanding Senior

☐

Selection Process:

- Applications
 - Completed with required signatures
- Interview
 - A panel of 2 will interview applicants and choose the top 2 Memebbers based on the interview and the applications

Great leaders don't set out to be a leader.....

They set out to **make a difference.**
It's never about the role - always about the goal.

Other Awards



Public Presentation

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A 4-H Public Presentation can be a demonstration, a project talk, or an illustrated talk. It should teach a skill, concept, or principle. Applicants are encouraged to present to groups outside their 4-H club and to give different presentations throughout the year.

Qualifying presentations for this award are not limited to those given before a judge, but applicants are encouraged to participate in events such as County Club Days with a presentation.

Presentation must have been given in the current 4H year, Oct 1- Sept 30.

OBJECTIVES of this award:

- To recognize 4-H'ers who present their presentation[s] a number of different times and increase their proficiency in making a public presentation.
- To share things learned in the 4-H program, thereby promoting the 4-H Public Speaking Program and the 4-H program.

NAME: _____ 2 of 2

Public Presentations

Title of the Presentation	Type of Presentation	Local(L), County(C) Regional(R), State (S), National(N)	#of times given	Audience size

Other Awards



I Dare You

☐

The “I Dare You” award recognizes character and leadership qualities in young people and encourages and challenges them to have creative and purposeful lives. Qualifications include being a 4-H member who has demonstrated qualities of constructive leadership, excellence in character, and personal and social development in 4-H, school and the community.

- **Leadership Qualities**

- List 5-7 leadership roles or contributions to organizations, the year(s) involved and the responsibilities of the nominee.
- Explain at least two personal qualities in the nominee that make them an effective leader or team member.

- **Mental Growth**

- What has been this nominee’s greatest contribution to the school, 4-H and/or community in the past 2-3 years?

- **Physical Habits**

- Highlight an area of physical development or activity of this nominee.

- **Character Excellence**

- What qualities do you see in the nominee that distinguish them from their peers in areas of service, leadership, or character?

- **Social Relationships**

- What makes this nominee valuable in how they relate to others and deal with conflicts?

- Why do you believe this nominee is worthy or should receive this leadership award?

If you want the rainbow, you have to put up with the rain.

Other Awards



Thelma Hubbard

☐

This award is dedicated to Thelma Hubbard, a long-time 4-H volunteer. The attributes that made her a well-loved volunteer include her encouragement of others, her willingness to work, and her positive attitude. She had a way of bringing out the best in people and was not judgmental. The person who wins this award should have similar characteristics. This award is not designed to recognize 4-H'ers who have won many prizes; however, it does not exclude them. Rather, it is designed to honor individuals who are genuinely helpful and frequently volunteer for tasks that they see through to their completion. Volunteerism is not limited to 4-H work and may include other types of community service.

This selection process:

- Each 4-H club may nominate one 4-H'er, 12 years of age or older
- Complete this short application and attach two letters of reference
- The winner will be selected by members of the Pottawatomie County Trips and Awards committee
- The winner will be announced annually at the 4-H Achievement event and awarded a \$50 U.S. Savings Bond
- A 4-H'er may only receive this award once

Among the things you can give and still keep are Your Word, A Smile, and A Grateful Heart.

March Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Remind them about the March Meeting.	☐
	Have CIA Attendees report on Citizenship In Action.	☐
	Encourage Discovery Day participation. Registration is Mid-April. Early registration is encouraged as classes fill up quickly.	☐
	Share Fair Theme Ideas at the Council meeting and they will vote on it!	☐
	Start chatting about 4-H Camp.	☐
	Steer weigh in and tagging is usually the first Saturday of spring break!	☐
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April Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Have Council Reps Present the Fair Theme! Remind Council Reps about the May Meeting.	☐
	Encourage Discovery Day participation. Registration is Mid-April. Early registration is encouraged as classes fill up quickly.	☐
	Encourage 4-H Camp Registration and talk about Leader and Counselor in Training!	☐
	Remind all of the May 1 st Deadline for adding projects for the fair!	☐
	Small Animal Tagging is usually Late April. They MUST all be tagged by May 15 th !	☐
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May Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Remind Council Reps about the May Meeting.	☐
	Encourage 4-H Camp Registration and talk about Leader and Counselor in Training!	☐
	ALL Livestock MUST all be tagged by May 15 th !	☐
	Discuss having a Club Tour/Project Highlight Event	☐
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June Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Council Reps Report on the May Meeting. Remind about the July Meeting.	☐
	Fairbook is released June 1st! Remind parents to READ it thoroughly! Things change from year to year!	☐
	Fair Entry Opens the 1 st of June and will be due July 10 th !	☐
	Discuss having a Club Tour/Project Highlight Event	☐
	Will you be having a float/banner/booth at the fair as a club?	☐
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July Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Council Reps Report on the May Meeting. Remind about the July Meeting.	☐
	Fair Entry due July 10 th !	☐
	Discuss having a Club Tour/Project Highlight Event	☐
	Complete float/banner/booth at the fair as a club?	☐
	Begin sign up for the Food Stand Schedule!	☐
	Fair Clean up will be towards the end of July!	☐
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August Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Council Reps Report on the May Meeting. Remind about the July Meeting.	☐
	FAIR! Hang on Batman..... You'll get through it!!!	☐
	Congratualate all members on Fair Exhibits	☐
	Encourage Award Apps to be filled out! Help/Explain to New Members	☐
	Begin recruiting new officers	☐
	National 4-H Week in October... Start Plans	☐
	Promote Ambassador Program. Apps will be due in September and annouced at Banquet	☐
	State Fair Entries DUE	☐
		☐

A team is a reflection of its
leadership.

September Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Council Reps Report on the May Meeting. Remind about the July Meeting.	☐
	Encourage Award Apps to be filled out! Help/Explain to New Members! Due End of September	☐
	Elect new officers and send List to the Extension Office	☐
	National 4-H Week in October. Create Schedule and Plan	☐
	Work at Club Calender and handbook	☐
	Make plans for Club Achievment ceremony	☐
	State Fair: Watch for Information on when to take projects to the office!	☐
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		☐

October Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Council Reps Report on the May Meeting. Remind about the July Meeting.	☐
	County Achievement Banquet Registration and Attendance. Towards the end of October	☐
	Install New Officers	☐
	National 4-H Week in October.	☐
	Work at Club Calendar and handbook	☐
	Make plans for Club Achievement ceremony	☐
	ENROLLMENT OPENS OCTOBER 1 st !!!	☐
	Work on Club Financials. They will be due to the office on December 1 st .	☐
	Talk about KYLF and Registration should open	☐

November Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Council Reps Report on the May Meeting. Remind about the July Meeting.	☐
	ENROLLMENT!!!	☐
	KYLF is this Month!	☐
	Return Record Books	☐
	Talk about Club Holiday PLans	☐
	Meet with Officers/Retreat for training	☐
	Work on Club Financials. They will be due to the office on December 1 st .	☐
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		☐

December Checklist

	Remind Members to Complete record information throughout the month!	☐
	Highlight Key Points/Deadlines from the 4-H Newsletter and Calendar at club meeting	☐
	Check on the Progress/Needs of Committees & Parent Volunteers/Leaders	☐
	Council Reps Report on the May Meeting. Remind about the July Meeting.	☐
	ENROLLMENT!!!	☐
	Promote Gavel Games and Club Skits/Dances	☐
	Encourage CIA Attendance	☐
	Club Holiday meeting	☐
	Seniors Fill out Scholarships! Usually due the first part of January	☐
	Have KYLF participants talk to the club!	☐
		☐
		☐

Leadership is Influence, nothing more and nothing less.